

**`Christ Evangelical Lutheran Church**  
**Youth & Family Director**

**Goal:** Youth and family ministry that focuses on faith formation. The home is the primary place to teach and nurture the faith. The congregation is in partnership with the home. The leader of youth and family ministry must work with parents and other primary caregivers as well as the children and youth of the congregation and community. All ages are served in this ministry from birth to maturity. The term “family” goes beyond relatives to include the family of faith, extended family members, mentors, and friends.

*Biblical Mandate:* Proverbs 3:6-8

**Gifts Necessary:**

- Strong Christian commitment with the desire to lead and mentor youth in the Christian faith
- Strong Christian background with an understanding of Lutheran theology
- At least 24 years of age.
- Have a basic understanding of family systems
- Previous youth experience.
- Strong organizational skills.
- Must enjoy working with youth.
- Have good relational skills.
- Be a self-starter.
- Able to have fun.
- Creative nature.
- Able to work in a team atmosphere

**Job Responsibilities:**

- 1) Work with three different age groups of Christ Lutheran youth:
  - Energizers (4th - 6th grades)
  - 7- 8th grades – Middle School
  - 9 - 12th grades – High School
- 2) In cooperation with the Youth Committee plan, advertise, and execute a minimum of six monthly events:
  - two for 9th - 12th grades,
  - two for 7th - 8th grades
  - two for Energizers.

These events will provide a varied focus for the youth, with approximately: 1/3 educational, 1/3 service, and 1/3 fun, or an intermingling of these areas.
- 3) Over-see the “Splash Program” – newborns and up
- 4) Work with families & youth - plan, advertise and execute an activity for families once per quarter

- 5) Work up to 20-25 hours per week. Of these hours, some are to be set times, while others vary by weekly obligations.  
Required: at least 2 hours on Sunday mornings and at least 4 hours in weekly set office hours, at a time most available to the youth (e.g. after school hours)
- 6) Be an active advocate for the youth of Christ Lutheran.
- 7) Encourage and communicate with the youth and their families through calls, visits, attending youth events, mailings, and email
- 8) Meet with the Youth Committee on a monthly basis.
- 9) Develop a volunteer base-recruit, train, and equip congregational members to assist with youth activities (hosting, chaperoning, driving, etc.)
- 10) When necessary, plan fund raising activities
- 11) Oversee the youth bulletin board, which includes but is not limited to posting upcoming events and meetings, points of interest to the youth of Christ,
- 12) Oversee the youth newsletter
- 13) Meet with Pastor on a weekly basis
- 14) Maintain a general monthly account of time appropriations. Follow the guideline set forth in the Personnel Policy Handbook.

### **Relational skills**

- Able to relate to people of all ages
- Listening skills
- A flexible ministry style
- Able to disciple/coach/teach/mentor others
- Available Sunday mornings to develop relationships and build the ministry
- Willing to participate in and support appropriate congregational activities
- Able to work within the ministry team of the congregation (staff and volunteers) supervised by the pastor
- Able to receive coaching, outside training, and on-the-job training

### **Spiritual skills**

- Demonstrate grounding in a theology of grace and of living a faith-filled and faithful life in response to God's grace
- Demonstrate ability to love kids, love God and love the Church
- Able to celebrate his/her own and others' experiences of God
- A strong personal moral ethic and the ability to establish appropriate boundaries

### **Organizational skills**

- Able to plan, organize, and administer efficiently
- Able to design and implement intergenerational events
- Able to establish a safe environment
- Able to establish age-appropriate ministries

### **Knowledge base**

- Knowledge of Scripture
- Knowledge of child development and family systems
- Oral and written communication skills

**QUALIFICATIONS:**

- A background in education, youth ministry, family studies or similar field is recommended. A bachelor's degree is preferred.
- Own vehicle

**HELPFUL**

- 1) Live in Athens
- 2) Able to commit to a continuity of leadership that would allow the ministry to be developed within 2-3 years

**Congregational Responsibilities:**

- Provide a fair salary
- Provide financial support for planning and carrying out of ministries
- Provide continuing education and other materials for the director training and growth
- Find a process to coach and support the director in this position